# **English version:**

### **Our Whistleblower System**

Complying with statutory regulations and internal rules, and the principles laid down in our Code of Conduct and the Code of Conduct for Business Partners, has top priority at Porsche Holding Salzburg. The success of our company is based on Integrity and Compliance. To meet these standards, it is important to learn of potential employee or supplier misconduct and to put a stop to it. Therefore, we entrusted the Central Investigation Office to operate an independent, impartial, and confidential Whistleblower System on our behalf.

A key pillar of our Whistleblower System is the principle of procedural fairness. It also guarantees the greatest possible protection for whistleblowers, persons implicated and employees contributing to the investigation of reported misconduct.

This also includes offering opportunities for anonymous reporting and communication. We assure not to perform any steps in order to identify anonymous whistleblowers, who do not misuse our Whistleblower System. Retaliation of whistleblowers and all persons who contribute to investigations at Porsche Holding Salzburg will not be tolerated. Persons implicated are presumed innocent until the violation is proven. Investigations will be conducted with the utmost confidentiality. The information will be processed in a fair, fast, and protected process



## How do we process your report?

The qualified and experienced colleagues at the Investigation Office examine every report for potential misconduct by a Volkswagen Group employee thoroughly and follow it up systematically. First, you will get a confirmation of receipt. The Investigation Office then assesses your report. This includes gathering facts particularly from the whistleblower. Only if this initial evaluation shows grounds for suspicion of a violation an investigation by a dedicated Investigating Unit will be started. Afterwards, the results of the investigation will be assessed by the Investigation Office and appropriate measures will be recommended. Information about the status\* and the outcome of the procedure will be given to you without undue delay. Potential violations of the Code of Conduct for Business Partners by suppliers, including serious risks and violations of human rights and environment by direct and indirect suppliers, can also be reported to the Investigation Office - as well as reports requiring otherwise immediate action. The Investigation Office will inform the responsible departments, who will

process the issue accordingly. This particularly includes taking the necessary measures to

minimize or end violations and/or risks.

Find more information on the procedural principles of the Volkswagen Group Complaints Procedure

here.

\* The processing time varies depending on the subject of the procedure

Making a report to our Whistleblower System

The Whistleblower System offers various channels to report potential employee misconduct

that allow a swift review and reaction by our company if necessary.

However, this does not affect the statutory right to contact designated authorities as

described below.

24/7 voice intake via telephone

You can submit hints 24/7 by voice message:

cost-free telephone number: 0800 909 683

Porsche Holding Salzburg Code: 122333

**Online Reporting Channel** 

You have the option of using a web-based communication platform to contact the

Investigation Office in many languages. This system is confidential and technically secured.

Even if your preferred language is not offered in the reporting channel, you can use any

language to submit your report. You can also contact the Investigation Office in any language

via e-mail or mail:

Online Reporting Channel: <a href="https://goto.speakup.report/phs">https://goto.speakup.report/phs</a>

Porsche Holding Salzburg Code: 122333

**Ombudspersons** 

Porsche Holding Salzburg has appointed external lawyers to act as Ombudspersons. They advise on the Whistleblower System or ensure that reports from whistleblowers are

forwarded anonymously to the Investigation Office if desired.

Internal

If you want to get in contact with the Ombudsperson you can find their contact details here: <a href="https://www.ombudsmen-of-volkswagen.com/">https://www.ombudsmen-of-volkswagen.com/</a>

#### E-mail

You can get in contact with the Investigation Office of Porsche Holding Salzburg via e-mail: io@volkswagen.de

# **Central Investigation Office**

## **Postal address:**

Volkswagen AG, Central Investigation Office Mailbox 1717 Berliner Ring 2 38436 Wolfsburg, Germany

## In person:

Please make an appointment in advance by writing an E-mail to <a href="mailto:io@volkswagen.de">io@volkswagen.de</a>

# SpeakUp APP

You can easily download the SpeakUP app using the QR code below and submit your comments directly via the app. Please use the Porsche Holding Salzburg company code: **122333.** 



## Do you have further questions, or do you need a local contact?

Questions or suggestions for improvement concerning the Whistleblower System can also be addressed to the Investigation Office.

Furthermore, our local Compliance Department can also be addressed in all matters of the Whistleblower System via <a href="mailto:hinweis@porsche.co.at">hinweis@porsche.co.at</a>